MARSH & McLENNAN AGENCY

Please be advised that Condo Association Master Insurance Certificates are available on our website.

Unit Owners and Banks can send an email to condocertificates@mma-fl.com to obtain a user name & password.

- The subject line should read: Sign Me Up.
- Include the following information: First Name, Last Name & Email address.

Once you receive your personal user name & password, go to our website:
https://portal.csr24.com/mvc/2678572

1) Click "Issue Certificate"
2) Search Association name:
   You will find (2) certificates (One for General Liability coverages and the other for Property/Crime & Flood, if applicable).
3) Type in the certificate HOLDER (Mortgagee) & Unit Owner info on each certificate.
   √ Check box to email certificate and add your email address.
   Click "SUBMIT" at the bottom & the certificate will be emailed to you in a few minutes.

If you have not received an email within 24 hours, please check you SPAM.

Note: If you experience issues accessing or obtaining a certificate of insurance using the portal, try emptying your browser's cache & delete your browser's the cookies.
For technical support, send an email to condocertificates@mma-fl.com.

Should you need any additional assistance or information, do not hesitate to contact our office.
Thank you.